

Balsall Common U3A

Minutes of Executive Committee meeting held virtually 13 - 20 July

Present: Jim Melville (JM), Ian Hedley (IH), Richard Drake (RD), Barbara Hammonds (BH), John Peat (JP), Len Tommie (LT), Tom Waterer (TW), Vivienne Waterer (VW), Linda White (LW)

Because of the unprecedented circumstances caused by Covid-19 this meeting was held virtually by emails and telephone calls between the above trustees.

1. Draft minutes of virtual meetings held between 29 & 31 May

Approved. JM signed & to be placed on website

2. Report from Treasurer

Main (No1) Account balance £3,170. Third Age Trust Membership paid £1,232. Yet to be paid: Third Age Matters c£750 & licences c£120. Later in the year we will need to review the membership fee for next year and I will be recommending a significant reduction for existing members.

Groups (No2) Account balance £2,763. Refund received from the Village Hall which cleared the negative balances against a number of groups. The Groups Reserve at £1,370 is considerably more than we need. I will be recommending we use some of the excess to reduce the 2021 Membership Fee whilst still retaining a sufficient balance to help support new and existing Groups when necessary.

3. Covid-19 arrangements for hiring Village Hall & Methodist Church Hall – noted
Methodist Hall has confirmed it is not available until September

4. The way forward for July, August & September 2020

Refer to “Latest Guidance for U3As dated 29 June & 13 July 2020 from Third Age Trust”

Proposals accepted by the majority

- a) Circulate this document to all members & place on website (references to Scotland, Wales & Northern Ireland have been removed) together with the “Introduction to Outdoor Activity Risk” **Action JM**
- b) Core meetings remain closed for July, August & September **Action VW**
- c) Group meetings (face to face) closed for July, August & September, with a review in early September, unless there is a dramatic change **Action BH**
- d) Outdoor activity groups can resume on 1st August - Pétanque, Walking Football, Ramblers & Short Walks. The coordinators of these groups will preparing risk assessments for this committee to consider.

Subsequently Risk Assessments were approved & coordinators to be informed

Action JM

- e) To hold postponed AGM by postal &/or email means in August.

Because of the extraordinary circumstances caused by Covid-19 the relevant papers will be sent to all members by email or post. Agenda agreed.

As all existing trustees are prepared to continue until the next AGM there will be no need for nominations to be considered.

As 3 weeks notice is to be given papers will be sent out by 1st August requesting any comments before 24th August.

Action IH

Other actions:

JM to inform all members by email or post of decisions made at this meeting

JM to forward Agenda & chairman's report to IH before 28th July

RD to forward Financial statements, financial report & accounts scrutiny report to IH before 28th July

5. **Proposal accepted** to fill three casual vacancies on the committee - John Bolt, Ernie Taylor & Sue Simpson - all of whom are willing to accept. This will give us a full complement of twelve on the committee as allowed in the constitution. **Action JM to inform after AGM**

6. **Proposal accepted** to co-opt Matthew Stephens who has experience in insurance, which will be required when we consider risk assessments. **Action JM to inform after AGM**

7. Third Age Trust (virtual) AGM – 29 September. date noted
Ordinary Resolution from the Board of the Third Age Trust
The annual membership subscription paid by member U3As to the Third Age Trust for each of their paid up members, based on the highest numbers recorded in the previous 12 months, be increased to £4.00 effective from the payment due April 1st 2022

Ordinary Resolution submitted by Chipping Norton & Area

The annual membership subscription paid by member U3As to the Third Age Trust on behalf of each of their paid up members, in April of each year be increased to £4.50 per member with effect from April 1st 2022.

It was agreed that we would not support this resolution.