

Balsall Common U3A

Minutes of Executive Meeting held virtually between 29 & 31 May 2020

Present: Jim Melville (JM), Ian Hedley (IH), Richard Drake (RD), Barbara Hammonds (BH), John Peat (JP), Len Tomnie (LT), Tom Waterer (TW), Vivienne Waterer (VW), Linda White (LW)

Because of the unprecedented circumstances caused by Covid-19 this meeting was held virtually by emails and telephone calls between the above trustees.

1. Draft minutes of committee meeting held on 5 March 2020

Approved: JM to send copies to VW (for minutes file) & Peter Calver (for website)

Matters arising for information:

“An afternoon of Jazz” by the U3A Swing Division: 14 April cancelled

Coordinators meeting: 30 March cancelled

West Midlands regional conference: “Facing the Future - 2020 Vision”: 16 March cancelled

Chairman’s invitation to previous committee members in last 5 years: 7 May postponed

Annual General Meeting arrangements: 14 May postponed (see item 5)

First National U3A Day: 3 June postponed to 1 October

Third Age Trust AGM: 27 August postponed to October maybe virtually

2. Draft minutes of virtual meetings held on 17 March and 14 April 2020

Approved: JM to send copies to VW (for minutes file) & Peter Calver (for website)

No matters arising

3. Reports

Treasurer - Annual accounts with report for 2019/20 & scrutineer’s report recently circulated by Richard Drake

Approved. RD to send to Third Age Trust & Charities Commission

To be presented at AGM (whenever that might be – see item 4)

4. The way forward for July, August & September 2020

Two options were considered

Option A:

Continue to remain closed throughout July, August and September and reconvene the AGM on 1 October (at the earliest). A committee meeting to confirm the AGM arrangements will need to be held 4 weeks prior to AGM.

Option B:

Remain closed for core meetings for July and August with a review in early August.

Recommend a potential resumption of Group meetings with social distancing in August provided that the Government has moved us to stage 3. Review to take place in July.

Core activities and committee meetings and AGM in September subject to Government advice and ability to ensure Covid-19 safe working arrangements could be put in place. Core meeting would be on 3 September. A committee meeting to confirm the AGM arrangements will need to be held 4 weeks prior to AGM.

All the above are provided that the stats keep going down and lockdown is further relaxed.

Everything is provisional subject to review and Government advice.

The consensus reached was Option B

It was agreed that

1. We should continue to monitor the situation, but we will need to consider what to do next at the beginning of August.
2. If the planning meeting for the AGM cannot be held at the beginning of August, either because of government restrictions, or trustees feel unwilling to meet face to face, then there would be no alternative but to postpone the AGM to later in the year.

Action required following decision:

VW to cancel core meeting speakers for July & August

BH to cancel St Peter's Hall for July & August and all bookings for halls used by all groups in July

JM to inform all members by email or post of decisions and also alter webpage.

5. Privacy Policy: There is an updated copy on the U3A website. BC U3A policy will need to be reviewed at committee meeting prior to AGM.
6. Revised model constitution —this was updated on 28/12/19 and can be found in Document Downloads under the Advice tab on the U3A website reference:
U3A-KMS-DOC-035 Model Constitution - England & Wales.pdf
This is something which will need to be considered in the future
7. Date & time of next meeting including AGM planning – may I suggest 6 August? Venue TBC

J B Melville
16.07.2020