

Minutes of the meeting.

Present: John Bolt (JB) Juliet Hancox (JHa) David Thomas (DT) Sandra Heard (SH) Barbara Hammonds (BH)
In the absence of MS (Chair) JB was voted to act as Chair and BH was voted to act as Secretary.

1. JB welcomed Sandra Heard to the meeting who was attending for the first time.
It was noted that the meeting was not quorate but those present could make recommendations for the other members to endorse.
2. Apologies: Matthew (MS) Mike(MF) Judy (JH) Vivienne(VW)
3. Minutes of the meeting on 7th April 2022 were read and accepted and signed by JB
4. Matters Arising
 - All AGM papers had been delivered by pony express.
 - New Badminton group has been set up by Ernie Taylor and he has agreed that this can now come under the umbrella of u3a. They are still short on numbers. It was thought it best to advertise this more later in the year when they recommence in September. Local u3a's to be approached.
 - The Dance on 24th Sept does not clash with the Lions event.
 - Quorum for Com Mtgs raised to two-thirds as from today.
5. Appointment of Officers
 - a. Chair MS
 - b. Vice Chair JB proposed that we have a Vice Chair. MF to be approached by JB
 - c. Treasurer Welcome to DT
 - d. Secretary JB
6. Committee members' roles and responsibilities
 - a. Bookings' secretary BH
 - b. Speakers' secretary VW
 - c. Groups' liaison officer JHa Wants to look at the health of existing groups and help set up new ones.
 - d. Publicity officer JH
 - e. Membership secretary SH.

Badges to be updated for new members.
Suggested that Trustees be introduced at the next core meeting and also have A4 sheet with photos and names to go on the noticeboard.

 - f. Webmaster Robert Zilmor
 - g. Sentinel editor Robert Zilmor
 - h. Accessibility officer. Been advised that we should appoint one. JHa to link it with Liaison officer role.
7. Trustees Code of Conduct
Minuted that members agree VW BH JH JHa DT JB SH
8. Report from today's AGM. Very positive feedback; it ran very smoothly and efficiently.
9. Social and external events
 - a. Swing Band Berkswell Windmill 14th May
 - b. Platinum Jubilee Festival 3rd June. A few more volunteers have come forward today but still need more. JHa to provide folding chairs. SH to provide a table. Gazebo would be good; has anyone got one we could use? MS has had leaflets printed to hand out on the day.
 - c. Swing Band. Playing at Berkswell Windmill on Sat 14th May and Harper Fields Open Day on 4th June.

- d. Solihull town centre event 9th July. A few committee members have offered to man the stall. More details to follow.
- e. Dance 24th September. The sub committee has met and details are being sorted. Fish and chips from Tile Hill at about £6 a portion. They will deliver. DT has done some costings based on £12.50 a ticket..... 80 tickets a surplus of £25, 60 tickets loss of £105
- DT happy to let people pay by BACS and will give the reference details later. We will offer 6 tickets to Olton. Another sub committee zoom meeting to be held on 22nd June at 4.00pm.

Reports

a. Chair

Progressed Jubilee Festival stewarding/security arrangements with Festival Committee and agreed loan of banner, bunting etc from Solihull Cluster u3a.

Worked and met with sub committee on Dance event.

Met with various groups:

- * Ramblers (led a walk on 3rd May which was well supported)
- * Walking Football sessions (occasionally struggling for numbers)
- * History
- * Gardening (jointly with Olton)

Compiled report for Sentinel.

Compiled articles for next edition of The Bugle

Arranged next meeting with Olton & District u3a

Obtained new supply of leaflets for Balsall Common u3a

Received Beacon Training

b. Treasurer

Report as of 10th May.

Main (No 1) Account - £5,011.73. The Third Age Trust Membership and Beacon Fees paid. Still awaiting the TAM fee.

Groups (No 2) Account - £2,327.17 including £515 in Reserve following a further £15 repayment from Short Mat Bowls.

Bank Signatories

Still awaiting the Co-Op to process DT as a signatory (should be in next 2 weeks). I suggest delaying removing me from the mandate until that has come through. A single form can then be completed to remove Sue and I and add any new signatories. (I would recommend a 4th one is agreed in addition to Matthew, John and David). A change of address for bank correspondence to go to David will also be needed - I can arrange this.

Charity Commission

I will update for the annual accounts and changes to Trustees. I think they will also need the new constitution. I will liaise with John on that but in due course another Trustee should take this on.

Submitted by Richard Drake

As the new Treasurer DT would like to visit all groups to discuss how they manage their finances. Some discussion took place about how the different groups do this and it was agreed that more discussion was needed on this matter.

c. Secretary

Annual Return was submitted in April. They need notification of the change of roles. JB to do this.

11. Correspondence

- a. u3a support forum
- b. Third Age Trust AGM 6th October 2022. An online event.
- c. 4th May 2022 Brand guidelines (JHa)

12. AOB

Jim Melville mentioned an article in latest magazine. If you book a holiday with Riviera our u3a would receive 10% of the total cost. To be highlighted in the next Sentinel.

JB offered to edit the July issue of the Sentinel. BH to proof read.

Jim Melville still has the projector screen. No other group or venue wants it so it is to go to a charity shop. JHa to action.

13. Date of next meeting 7th July

Meeting finished at 5.30

18 J. R. Bow

Barbara Hammonds (acting secretary)