

Minutes of the meeting

Present: Matthew Stephens (MS), John Bolt (JB), Vivienne Waterer (VV), Barbara Hammonds (BH), RD Richard Drake (RD), Sue Simpson (SS), Mike Fairbrother (MF) and Ernie Taylor (ET)

1	MS welcomed members and thanked RD for arranging the Zoom meeting
2	Apologies: John Peat
3	The purpose of the meeting was to review the on-going pandemic and decide whether the core meeting on 3 February and the group coordinators' meeting on 31 January should go ahead
4	Core meeting on 3 February. After discussion it was decided that the core meeting on 3 February would go ahead in St Peter's Hall as scheduled. For everyone's safety, the doors and windows will be left open. We are also recommending that members take lateral flow tests prior to the meeting and that masks should be worn during the meeting. Action: JB to prepare a note to be circulated to all members by Peter Calver
5	Group Coordinators meeting on 31 January at Blessed Robert Grissold Catholic church hall. After discussion it was decided that this meeting should go ahead. The programme for the day is as follows: • 11.00 Trustees arrive to set up the room • 12.00 Coordinators arrive and meeting begins. Short presentations by MS and ET. Group coordinators invited to introduce themselves and raise anything that has gone well and also any concerns they have. • 12.30 Buffet lunch and networking • 13.30 Meeting ends. Trustees to clear up the room Group coordinators will be asked to indicate if they attending by 25 January Sub-group to arrange the day, including the purchase of sandwich platters from Costco purchase of tea and coffee. Action: JB to prepare a note to be circulated to Group Coordinators by RD
6	Other business. Nick Carter has confirmed that the Big Band would play at the core meeting on 3 March. New groups: Short mat bowling, bird watching and reconstitute gardening
7	Next trustee's meeting. 3 February 2022, at 16.00 in St. Peter's Hall

Signed..... M.S. Stephens Date..... 3-2-22